

PRIVATE • INTIMATE • EXCLUSIVE

One line per client · reconcile against the per-visit sheets

DATE	PROVIDER / ROOM	OPENED BY	RECONCILED BY
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[illegible]

TOTAL CLIENTS SEEN	SHEETS HANDED TO FRONT DESK	DISCREPANCIES / FOLLOW-UP
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Sheet attached = per-visit treatment record is stapled behind this page. Posted to AR = procedure record created. Wallet done = balance checked and units deducted (or charged). LeMedSpa · form v1